

Subject to approval at the September 8, 2015, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

SEPTEMBER 1, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen and Brooke E. Folkers. Mayor Dennis and Sana G. Booker were absent. Jonathan C. Speaker presided.

1. OATH OF OFFICE

a. Oath of Office: Board of Works Member – Bradley L. Cohen – Clerk-Treasurer
Clerk-Treasurer Rhodes administered the oath of office to new Board of Works member, Bradley L. Cohen. He is taking the place of Tanuja Sheth.

2. APPROVAL OF MINUTES

b. August 25, 2015, Meeting
Ms. Folkers moved to accept the minutes of the August 25, 2015, Board of Works meeting.
Mr. Cohen seconded the motion

The motion was adopted.

3. NEW BUSINESS

a. Quote Opening: Building Siding Repair/Installation – Parks
Parks Superintendent Fawley explained that this quote opening is for siding on part of the Parks Office building.

Clerk-Treasurer Rhodes opened the two responses to the request for quotes and read them aloud:

Company	Base Quote
T.L. Kincaid Contracting, Inc.	\$12,700.00
Simon Constructions	\$20,680.00

Clerk-Treasurer Rhodes noted that the quotes were received timely.

Ms. Folkers moved that the Building Siding Repair/Installation quotes be taken under advisement. Mr. Cohen seconded the motion.

The motion was adopted.

b. Quote Opening: Building Demolition – Parks

Superintendent Fawley explained that this quote opening is for the demolition of the old caretaker's house at Kalberer Road and Salisbury Street. She noted that project is in the Redevelopment Commissions budget this year.

Clerk-Treasurer Rhodes opened the two responses to the request for quotes and read them aloud:

Company	Base Quote
T.L. Kincaid Contracting, Inc.	\$16,700.00
Simon Constructions	\$29,260.00

Clerk-Treasurer Rhodes noted that the quotes were received timely.

Ms. Folkers moved that the Building Demolition quotes be taken under advisement. Mr. Cohen seconded the motion.

The motion was adopted.

c. Street Closings: Linda Lane and North Chauncey Avenue – Police

Police Sergeant Philhower requested approval of two street closings. The first is for a portion of Linda Lane on September 5, 2015, from 4:00 p.m. to 8:00 p.m. for a neighborhood block party. The second is for a portion of North Chauncey Avenue on September 27, 2015, from 1:00 p.m. to 4:00 p.m. for the West Lafayette Public Library Family Fun Day.

Ms. Folkers moved that the closures for Linda Lane and North Chauncey Avenue be approved. Mr. Cohen seconded the motion.

The motion was adopted.

d. Salary Increase: Neighborhood Resource Officer – Mark A. Gosney – Police

Police Captain Harris requested approval of a salary increase for Mark A. Gosney to \$1,827.71 bi-weekly, effective August 29, 2015. This is the date of his first anniversary in the position of Neighborhood Resource Officer.

Ms. Folkers moved that the salary increase for Mark A. Gosney be approved. Mr. Cohen seconded the motion.

The motion was adopted.

e. Hire: Intern – Josie Luptak -- Development

Director of Development Poole requested approval to hire Josie Luptak as an intern at a rate of \$10.00 per hour, effective September 1, 2015.

Mr. Cohen moved that the hire of Josie Luptak be approved. Ms. Folkers seconded the motion.

The motion was adopted.

f. 2014 SRF Loan Disbursement Request No. 19-Revised: Sheraton and Fairway Knolls Lift Station Project – Wessler Engineering – WWTU

WWTU Director Henderson requested approval of 2014 SRF Loan Disbursement Request No. 19-Revised. The revised amount is \$13,159.00, which is a \$90.00 decrease from the original Request No. 19. He explained that SRF asked that the overtime for the project inspector be removed at this time.

Ms. Folkers moved that the 2014 SRF Loan Disbursement Request No. 19-Revised be approved. Mr. Cohen seconded the motion.

The motion was adopted.

g. Final Escrow Release: 2014 Wastewater Treatment Plant Projects – Layne Heavy Civil, Inc. – WWTU

Director Henderson stated that Layne Heavy Civil, Inc. was the contractor that built the phosphorus control building at the wastewater plant. At this time they have finished the punch list to close out the project, and they have submitted waivers of lien so that we know that all of the subcontractors have been paid. He requested approval to release the final retainage amount of \$11,380.00 plus any interested accrued.

Ms. Folkers moved that the final escrow release for Layne Heavy Civil, Inc. be approved. Mr. Cohen seconded the motion.

The motion was adopted.

h. Claims

i. AP Docket	\$217,072.10
ii. AP Docket	\$13,204.91
iii. PR Docket	\$114,970.56
iv. RDC Docket	\$6,750.00

Ms. Folkers moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

j. Other Items

► Councilor Burch reported that the Pre-Council meeting is this Thursday, September 3, and the Council meeting is Tuesday, September 8.

► Police Chief Dombkowski reported that the move of the dispatch center to the Purdue Police Department was completed last week and is fully operational. He stated that the department is looking forward to that relationship with Purdue. He reported that there is extra signage at the bottom of the Happy Hollow Road hill, and there will be increased enforcement. He explained that there has been confusion with people trying to drive up that hill. He expressed his appreciation to the contractors for working with the City on that issue.

► Fire Chief Heath reported that September 1 marks the start of Campus Fire Safety Month. He reminded everyone that the Fire Department still has both smoke detectors and batteries for smoke detectors for anyone that needs them.

4. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Mr. Speaker adjourned the meeting.